



Welcome to SampLogic

Benefits at a glance

- ✓ Easy to use and is mobile-friendly
- ✓ 24/7 automated online booking system to arrange samples pick up and delivery to the nearest and best suited VPS laboratory
- ✓ Generate the required shipping documents to keep your samples on track
- ✓ Track and trace is available to check the status of your samples at any time

User Guide & FAQ



Moving Forward

Leading the way for sustainable solutions

« Samplogic Create Pickup Request

Sample information

Sample Type *

Vessel/Asset Name *

No. of boxes *

Pickup Date *

Requestor

Requestor Name *

Requestor Email *

Email CC (example AGENT)

Please provide shipper email address for contact purpose

Pickup Information

Country *

Company Name *

Person to be Contacted *

Person to Contact Tel No. *

Pickup Address

Address Line 1 *

Address Line 2 *

City *

VPS

[Samplogic Leaflet](#) [Offline Collection Form](#) [User Guide & FAQ](#) [Contact](#)

This website is strictly for booking of samples collection to VPS laboratories only. You acknowledge that additional charges are applicable if the item is deemed not for VPS. A fee will apply for any re-direction or return of the item, made at your request.

Incomplete or erroneous information provided may result in delays in the delivery of your samples to the VPS laboratories.

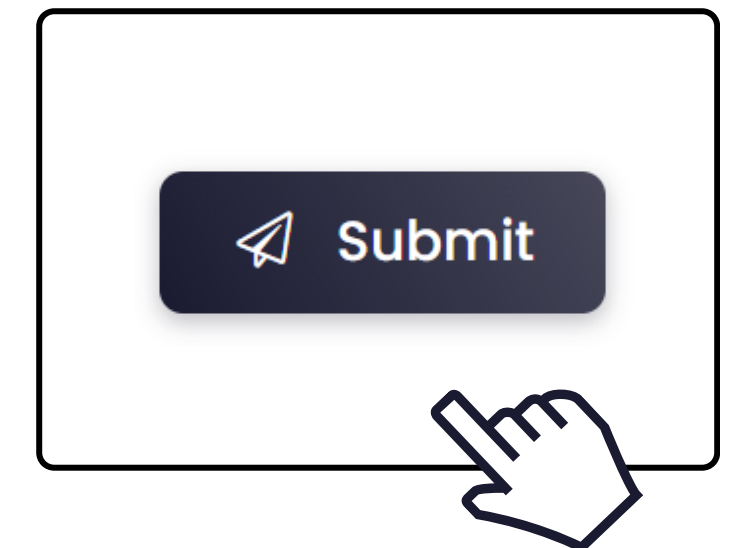
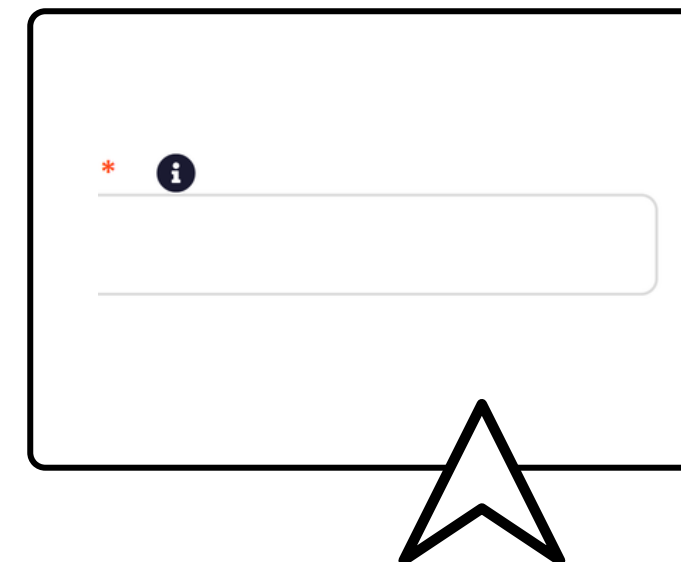


CREATE PICKUP REQUEST

<https://samplogic-ng.vpsveritas.com>

Complete Applicable Fields.
All fields marked *
are required.

Click **Submit** to finish.



EMAIL CONFIRMATION & SHIPPING DOCUMENTS



VPSNG00601757_label.pdf
10 KB

EN_-_MSDS_for_Bunker_Fuel_Oil_Sample_.pdf
117 KB

INDEMNITY NON DG FORM FQT - Signed v1.pdf
209 KB

VPS-DOC003-R08_0126 -SDS for Fuel Oil - Signed as Non-DG v1.pdf
610 KB

From: VPS <samplogic@v-p-s.com>
Sent: Wednesday, June 24, 2026 8:52 PM
To: willpga@williams.com.br <willpga@williams.com.br>
Subject: Acknowledgement Receipt of Pickup Request / MTM VANCOUVER / VPSNG00601757 / 24-Jun-2026 / HOU

Dear Sender,

Thank you for using VPS SampLogic. This is an auto-generated email to acknowledge receipt of your collection request.

Please find the details you have submitted online for your reference.

Track & Trace code 6204913573 DHL AWB No [DHL track & trace](#)

VPS Order Number	VPSNG00601757
Sample Type	Bunker fuel
Vessel Name	MTM VANCOUVER
No. of boxes to be collected	1
Request Collection Date and Time (Local Time)	24-Jun-2026 14:00
Consignee	VPS Testing & Inspection Inc.
Place of Collection	Williams Serviços Marítimos Ltda
Person to Contact	Williams
Tel No	4134227266
Pickup Address	Av. Arthur de Abreu, 29,
Postal Code	83203210
City	Paranaguá
Country	Brazil
Package Reference Number	6204913573
PRG No.	AME260624031401

Shipping Documents

- Air Waybill (AWB).
- Proforma Invoice.
- Generic MSDS.
- Any applicable regulatory documents.

Who is receiving this email?

Requestor and email address listed under Email CC.

Use these numbers to track your sample(s).

Collection details are clearly listed.

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Person to Contact	Williams
Tel No	4134227266
Pickup Address	Av. Arthur de Abreu, 29,
Postal Code	83203210
City	Paranaguá
Country	Brazil
Package Reference Number	6204913573
PRG No.	AME260624031401

*** SPECIAL NOTE FOR BRAZIL ***

Additional Documentation Requirement:

For shipments from Brazil, the following documents will be attached to this email notification:

- Indemnity Form (signed and stamped by VPS Chemist)
- Safety Data Sheet (SDS) (signed and stamped by VPS Chemist)

Please ensure that the AWB number and shipper’s name are filled in on the Indemnity Form and that required documents must be prepared at the time of DHL collection to avoid clearance delays.

If you require further assistance, please contact SampLogic Administration at SampLogic_admin@vpsveritas.com

Always review instructions given at the bottom of the mail. If there are any special shipping instructions, they will be highlighted here.



INSTRUCTIONS

AWB

This indicates the shipment's destination address and includes the contact information for the shipper and consignee (receiver). It has a tracking number and a barcode which will be scanned to update the tracking information on the courier's website.

Proforma invoice

This document is used for import and export controls, valuation and duty determination.

SDS

This document serves as proof that the sample is not classified as a dangerous good and can be shipped as a regular shipment.

Any applicable regulatory documents

Different countries may also have different requirements. If there is a need to provide additional shipping documents, they will be included.

EXCEPTION HANDLING

NO SHIPPING DOCUMENT



Collection from the below locations are managed by the local couriers:

- United Arab Emirates, Fujairah
- Spain, Algeciras
- Spain, Ceuta
- Malaysia, Galang Patah
- Malaysia, Tanjung Pelepas
- China
- Gibraltar



The appointed local couriers will prepare the shipping document.



There is no need to affix any shipping documents to your sample(s).



EXCEPTION HANDLING

INDIA

- Customs in India require shipper's GSTIN number to be mentioned in the e-booking or else DHL will not collect the sample.
- If the GSTIN number is provided during booking, SampLogic will prepare the DHL document manually and send it to the requestor accordingly.
- If the GSTIN number is not provided during booking, we are unable to arrange the collection.

Pickup Information	
Country *	Company Name *
Person to be Contacted *	Person to Contact Tel No. *

Pickup Address	
Address Line 1 *	Address Line 2
City *	

EXCEPTION HANDLING

BRAZIL

- Customs in BRAZIL require shipper's CNPJ/CPF Tax ID number to be mentioned in the ebooking. This is a mandatory field. DHL will not collect the sample if CNPJ/CPF Tax ID number is not provided.
- If the CNPJ/CPF Tax ID number is incorrectly entered during booking, delays can be expected in the Customs clearance process. Shipment will be delayed until the correct CNPJ/CPF Tax ID number is supplied to Customs.

Pickup Information

Country *
Brazil

Company Name *

Person to be Contacted *

Person to Contact Tel No. *

Pickup Address

Address Line 1 *

Address Line 2 *

Postal code *

City *

CNPJ/CPF Tax ID *

Submit

CONTACT

For further assistance:

VPS Houston Team

admin.houston@vpsveritas.com

EXCEPTION HANDLING

UNITED KINGDOM

- Customs in UNITED KINGDOM require shipper's EORI number to be mentioned in the ebooking. This is a mandatory field. DHL will not collect the sample if EORI number is not provided.
- If the EORI number is incorrectly entered during booking, delays can be expected in the Customs clearance process. Shipment will be delayed until the correct EORI number is supplied to Customs.

Pickup Information

Country *
United Kingdom

Company Name *

Person to be Contacted *

Person to Contact Tel No. *

Pickup Address

Address Line 1 *

Address Line 2 *

Postal code *

City *

EORI *

Submit

CONTACT

For further assistance:

VPS Rotterdam Team

logistics.europe@vpsveritas.com

COMMON ERRORS DEFINITION

Error Code 998	Error Code 5002	Error Code 410201	Error Code 420504	Error Code 420506
The pickup date cannot be in the past or more than 10 days in the future.	The pickup time window for a collection to take place is too small.	Pickup service is not available due to weekend and public holiday.	Pickup address is incorrect. Most likely an invalid combination of Postal Code / City / Country.	Postal Code is incorrect.
To resolve: Check the pickup date. Please note that if you book for collection 10 days earlier than the booking date, you will have to - submit the request closer to the pickup date.	To resolve: There is not enough time for the courier to pickup the sample. Please pick another date.	To resolve: Courier normally do not perform pickup service on the weekend. Please choose the next available date.	To resolve: Please re-check on the pickup address.	To resolve: Please check the Postal Code and try again.

FREQUENTLY ASKED QUESTIONS

GENERAL



Why do I need an email address to use SampLogic?

The email address will be used for all correspondences related to your collection request. If you do not have an active email address, we suggest that you either create one or provide the email address of your shipping agent.

What do I do if I do not have a printer? Can I use SampLogic?

If you do not have a printer, please include the email address of your shipping agent when you submit your collection request. The shipping agent will be copied in the email and can print out the shipping document.

Do I need a shipping account to ship the sample(s)?

You do not need a shipping account. If freight is included in your contract, VPS will pay for the shipping charges.

FREQUENTLY ASKED QUESTIONS

BOOKING



Can I ship sample(s) from different vessels at the same time?

You may schedule one pickup for different vessels provided that the address of both shipper and consignee are the same.

How do I know if my booking has been successful?

If your booking is successful, you will receive a confirmation email from SampLogic.

I have not received the shipping document, what do I do?

If you do not receive the shipping document, please contact samplogic_admin@vpsveritas.com

How do I change or cancel a booking request?

To amend any part of your booking or to cancel the collection, please email samplogic_admin@vpsveritas.com with the required changes. Our administrators will amend or cancel the booking on your behalf.

FREQUENTLY ASKED QUESTIONS

COLLECTION



What do I do if the collection does not take place?

Occasionally our appointed couriers may have difficulties to perform collection on the specified day. This may be due to adverse traffic or weather conditions. In these instances, please expect collection on the next working day. If the sample(s) is not collected within the next working day, please email samplogic_admin@vpsveritas.com

What happens if the courier does not accept the sample(s)?

If for some reason, the courier does not accept the sample(s), please email samplogic_admin@vpsveritas.com with the reason for rejection.

FREQUENTLY ASKED QUESTIONS

TRACK & TRACE



Where do I find my tracking numbers?

Each collection request is tracked by a unique tracking number. We strongly advise you to keep the confirmation email or make a record of your tracking number.

How do I track my sample without a tracking number?

In the event that you cannot recall your tracking number, please email samplogic_admin@vpsveritas.com and provide the Vessel Name of your enquiry.

How long does it take for the tracking number to start working?

As soon as the sample is collected and the barcode is scanned, the tracking number is activated, and the updates will start showing in the Track & Trace system. If the status in the tracking system has not changed in more than 48 hours, please email samplogic_admin@vpsveritas.com and provide the tracking number of your enquiry.



Please contact your Customer Account Manager for more information about the scope of analysis and how SampLogic meets your requirements.

samplogic_admin@vpsveritas.com

vpsveritas.com

Moving Forward

Leading the way for sustainable solutions